



SUPPLIER QUALITY SYSTEM SELF-SURVEY

☐

Initial Qualification

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Re-Qualification

As a current or potential supplier to PECO-Astronics, please complete this self-survey and **return it within 5 days from receipt** to the Purchasing Agent.

Please respond to each question by marking the appropriate answer and providing supplemental comments, as applicable. We thank you in advance for your participation in this program.

Please Return To:

PECO Inc.

Attn: Purchasing Agent
11241 SE HWY 212
Clackamas, OR 97015

Phone: (503) 233-6401

Fax: (503) 387-6949

Supplier Name:

Street:

City:

State:

Zip Code

Country:

Web Address:

Main Phone:

Classification: ☐ Manufacturer / ☐ Distributor / ☐ Special Processor / ☐ Raw Material / ☐ Service Processor
Refer to applicable flow-down requirement from PECO Supplier Portal, <http://pecomanufacturing.com/suppliers/>

Primary Business Scope (Product/Process):

Business Established (yyyy):

Size of Office / Manufacturing (Sq.Ft.): /

Total Number of Employees:

Number of Shifts:

Number of Production Employees:

Number of Quality Dept. Employees:

Do you have access to Boeing documents through the Boeing Secure Web Portal? Boeing documents include Boeing part lists, drawings, and specifications, etc... ☐ Yes ☐ No

Is there an Organization Chart available? ☐ Yes ☐ No *(If yes, please attach copy)*

Is there a Quality Manual available? ☐ Yes ☐ No *(If yes, please attach copy)*

Please indicate the quality systems to which you are registered / approved:

☐ ISO 9001 - Expiration Date:

☐ AS 9120 – Expiration Date:

☐ AS 9100 - Expiration Date:

☐ NADCAP – Expiration Date:

☐ ISO/TS 16949 - Expiration Date:

☐ Other: _____ – Expiration Date:

(If yes to any of the above certification, please attach a copy)

☐ Not currently certified, but actively pursuing with planned date to achieve certification:
Date (MM/DD/YYYY): _____ to ☐ ISO 9001 / ☐ AS 9100 / ☐ Other: _____

☐ Not currently certified, but conforms to ☐ Not currently certified with no plan to achieve certification

Key Contact	Name	Title	Phone & Email	
Plant Manager			Phone:	Ext:
			Email:	
Quality			Phone:	Ext:
			Email:	
Engineering			Phone:	Ext:
			Email:	
Customer Service			Phone:	Ext:
			Email:	
Survey Completed By:		Date (mm/dd/yyyy):	Phone:	Ext:
			Email:	

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Supplier that is AS 9100 certified through an accredited third-party Certification Body, completing the remainder of this survey is optional. For ISO 9001, skip No 1 thru 10. All others, please complete No 1 thru 23.

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No	Requirements		
1	Control of Documents - process implemented and documented procedure to define controls over document review, update, approval prior to use; revision status identified; external documents identified and their distribution controlled; prevent unintended use of obsolete documents	<input type="checkbox"/> Yes	<input type="checkbox"/> No
2	Control of Records - process implemented and documented procedure to define controls needed for identification, storage, protection, retrieval, retention time and disposition of records; this includes supplier created by and/or retained records	<input type="checkbox"/> Yes	<input type="checkbox"/> No
3	Internal Audits - process implemented and documented procedure with defined audit criteria, scope and methods; conducted at planned intervals to determine QMS conformity	<input type="checkbox"/> Yes	<input type="checkbox"/> No
4	Control of Nonconforming Product – process implemented and documented procedure to identify/control/prevent its unintended use or delivery; scrap material permanently marked/controlled until physically rendered unusable; responsibilities and authorities for dealing with rejects/RMAs are defined; for PECO/customer designed product, dispositions of use-as-is or repair shall not be use without prior customer approval	<input type="checkbox"/> Yes	<input type="checkbox"/> No
5	Corrective Action / Preventive Action - process implemented and documented procedure to eliminate and prevent recurrence of nonconformities	<input type="checkbox"/> Yes	<input type="checkbox"/> No
6	Documented Quality Policy & Objectives communicated and understood within the organization	<input type="checkbox"/> Yes	<input type="checkbox"/> No
7	Gauges, measuring and test equipment are identified and have records of calibration or verification activities. Measurement standards are traceable to NIST or equivalent	<input type="checkbox"/> Yes	<input type="checkbox"/> No
8	Purchased raw material and components are ensured to conform to specified purchase requirements	<input type="checkbox"/> Yes	<input type="checkbox"/> No
9	Criteria for selection, evaluation, and re-evaluation are established in selecting raw material and component suppliers	<input type="checkbox"/> Yes	<input type="checkbox"/> No
10	Training – Determine competency, provide training and maintain records for personnel performing work affecting conformity to product requirements	<input type="checkbox"/> Yes	<input type="checkbox"/> No
11	Supplier List is maintained to include approval status and scope of approval	<input type="checkbox"/> Yes	<input type="checkbox"/> No
12	Performance metrics including Product Conformity & On-Time Delivery are monitored and action is taken if planned results not achieved	<input type="checkbox"/> Yes	<input type="checkbox"/> No
13	First Article Inspection (FAI per AS 9102) – A representative item from 1 st production run is used to verify production processes, documentation, and tooling are capable of producing parts/assemblies meeting requirements	<input type="checkbox"/> Yes	<input type="checkbox"/> No
14	Control Plan - all Key/Special Characteristics are controlled and monitored	<input type="checkbox"/> Yes	<input type="checkbox"/> No
15	Control of Work Transfer – process established, implemented and maintained to plan and control transfer of work; and to verify conformity of the work to requirements	<input type="checkbox"/> Yes	<input type="checkbox"/> No
16	Foreign Object Damage (FOD per AS9146) – prevention program established, implemented to detect & remove foreign objects	<input type="checkbox"/> Yes	<input type="checkbox"/> No
17	Digital Product Definition (DPD per D6-51991) – documented process with flow diagram established to assure integrity and security of PECO/Customer generated datasets (e.g., 3D CAD models, 2D drawings, SCD)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
18	If Boeing/PECO tooling furnished, process established with evidence showing Periodic Tooling Inspections (PTI) including both Visual & Dimensional	<input type="checkbox"/> Yes	<input type="checkbox"/> No
19	Risk Management - process established/implemented to mitigate risks that exceed defined acceptance criteria	<input type="checkbox"/> Yes	<input type="checkbox"/> No
20	Project Management - process established/implemented to plan and manage projects in a structured and controlled manner (e.g., toll gates with approval, cross-functional team approach)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
21	Configuration Management – process established/implemented for planning, identification and change control	<input type="checkbox"/> Yes	<input type="checkbox"/> No
22	Counterfeit Electronic Parts – documented policy/procedure established to identify & prevent the use of counterfeit and suspect unapproved parts/products in the supply chains.	<input type="checkbox"/> Yes	<input type="checkbox"/> No

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23	<p>Production and Service Provision Manufacturing plans/operational sheets are adequate to perform required operations. Processes are controlled and documented with approved documentation, suitable equipment, adequate verification, product identification and traceability and acceptance criteria.</p> <p>Statistical sampling plans are identified and justified per acceptable statistical principles.</p>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	<p>Documented controls are in place for Acceptance Authority Media (AAM), including for stamps, markings, labels, signatures. AAM training has been conducted to address errors, untimely use and misrepresentation of AAM.</p>		
<p>Comments:</p>			